Job Profile
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About the Centre for Health Policy:
The Centre for Health Policy (“the Centre”) is a cross-faculty, transdisciplinary entity embedded in the O’Brien Institute for Public Health at the University of Calgary. The Centre serves as a collaborative hub that promotes and supports transdisciplinary health policy research and knowledge exchange undertaken by members of faculties/schools across the University of Calgary including, but not limited to, the Cumming School of Medicine, School of Public Policy, Social Work, Nursing, Kinesiology and Law. The Centre brings scholars together with health practitioners, citizens, governments, businesses and non-governmental organizations to take informed policy action to improve health systems and population health (health in all policies).

Primary purpose of the position:
The Academic Director of the Centre plays the key leadership role for the Centre’s scholarly activities. Under the Direction of the Scientific Director, O’Brien Institute for Public Health, the incumbent is responsible for the overall academic conduct of the Centre.

Qualifications:
The successful candidate will:

- Be a full-time or adjunct member of Faculty, University of Calgary, and member of the O’Brien Institute for Public Health
- Offer demonstrated commitment to and excellence in leading transdisciplinary health policy-related research (research on health policy or research that informs health policy)
- Have advanced academic expertise in health systems or population health (PhD or professional degree (e.g., MD, JD) plus formal research training).
- Demonstrate skills and abilities in leadership, planning, implementation, and team building
- Demonstrate an ability to effectively lead a fast-paced, multi-faceted academic entity with multiple internal and external (to the University) stakeholders
- Inform and assist with the development of dynamic opportunities including university-level strategic initiatives and research relationships
- Have sound decision-making and problem-solving skills
- Be committed to equity, diversity, and inclusion in the advancement of the Centre’s goals and the initiatives it supports
- Have exceptional communication and interpersonal skills, maintaining a high level of personal effectiveness
- Meaningful involvement and strong relationships with relevant community stakeholders are considered assets

Resource requirements:
- Adequate protected time (0.2 FTE) for the size and scope of Centre activities
- Support of her/his/their Faculty/School and Department
Duties and accountabilities:

- Establish and lead the strategic scholarly direction of the Centre, aligning with broader institutional priorities as relevant
- Develop and support organizational structures to foster the Centre’s activities
- Foster health policy collaborations with departments/faculties/schools across the University of Calgary and other universities, government organizations, non-government organizations and businesses
- Coordinate a strategic partnership with the School of Public Policy
- Provide scholarly direction and leadership for all research, programs, public events, and other initiatives being led by the Centre
- Advocate for the Centre as a transdisciplinary hub for health policy-related research activities within and external to the University
- Represent, or delegate Centre staff to represent Centre academic opportunities and interests as appropriate across the University of Calgary and with external parties by participating in conversations, projects, events, and initiatives with stakeholders that are relevant to health policy
- Report regularly to the Scientific Director, O’Brien Institute for Public Health, by sharing timely updates and producing annual reports and periodic reviews of the Centre’s operations
- Support the financial sustainability of the Centre by nurturing donor relationships and participating in fund development activities
- Provide input on Centre operational and human resources decisions

Terms:

The required time commitment for the position will be approximately 0.2 FTE based on comparable Centres within the O’Brien Institute for Public Health and projected future activities. The time commitment is also subject to modification of the projected activities of the Centre.

The academic director will receive an annual stipend (salary or research) of $15,000.

The term of the position is for five years and is renewable once with mutual agreement of the incumbent and the Scientific Director of the O’Brien Institute for Public Health after completion of a mandatory 360° review at the end of the incumbent’s first term.

Equity, Diversity, and Inclusion:

The Centre is deeply committed to an equitable, diverse, and inclusive workplace that is accessible to all and free from harassment, bullying, and discrimination. As a University of Calgary entity, we recognize that diverse faculty, staff, students, and alumni benefit and enrich the work, teaching, learning, and research experiences of the entire campus and broader community. We are committed to removing barriers that have been, and continue to be, encountered by equity-seeking groups, including women, Indigenous peoples, visible/racialized minorities, persons with disabilities, and LGBTQ2S+.